

Please email your Building Permit to [jcales@covington.va.us](mailto:jcales@covington.va.us).

Permit Number:



# City of Covington

333 W. Locust Street  
City Hall - Covington, VA 24426  
(540) 965-6356

## BUILDING PERMIT

DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

<p><b><u>OWNER</u></b>  Name _____  Address _____  City _____  Phone Number _____</p> <p><b><u>LOCATION</u></b>  Address _____  Map Number _____</p>	<p><b><u>CONTRACTOR</u></b>  Name _____  Address _____  City _____  Phone Number _____  State License # _____  City License # _____</p>
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### CLASS OF WORK

NEW \_\_\_\_\_ REPAIR \_\_\_\_\_

Alteration \_\_\_\_\_ Addition \_\_\_\_\_ Demolish \_\_\_\_\_

Description of work \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### PLOT PLAN

Please sketch out proposed and existing structures with measurements from property boundary lines and existing structures to the proposed structure.

**MECHANICS LIEN**

The Code of Virginia Section 36-98.01 allows the applicant to designate a mechanic’s lien agent. Do you have a mechanics lien agent?      None Designated       Yes

If yes, please provide their name, address, and telephone number. \_\_\_\_\_  
 \_\_\_\_\_

**OWNERS AFFIDAVIT** (complete if applicant is not a licensed contractor)

I affirm that I am the owner of the property described in this application and that I am familiar with section 54.1-111 of the Code of Virginia, as amended, and affirm that I am not subject to licensure as a contractor or subcontractor. I am also aware that it is a violation of Virginia Law to hire or award a contract to an unlicensed contractor.

I hereby certify that I am the owner of the record of the herein described property, or that the proposed work has been authorized by the owner of record and that I have been authorized to make this application as a designated agent. I agree to conform to all applicable state and local regulations, rules, and policies and conformance therewith such shall be deemed a condition of the permit. In addition, if a permit is issued, I certify that the code official or his authorized representative shall have the authority to enter the area(s) described herein at any reasonable hour for the purpose of enforcing the provisions of applicable law and building codes.

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_

**Seven inspections will be required on all new structures.**

1. Footing excavation and reinforcement prior to placing concrete.
2. Foundation systems.
3. Preparatory work prior to placement of concrete (slab).
4. Structural members and fasteners prior to concealment.
5. Electrical, mechanical and plumbing materials, equipment and systems prior to concealment.
6. Energy conservation material prior to concealment.
7. Final Inspection.

**FLOODPLAIN**

Special Flood Hazard Area

Yes  No

If yes, this permit must go through the City of Covington’s Floodplain review before being issued.

**SIGNATURES**

OWNER: \_\_\_\_\_

APPLICANT: \_\_\_\_\_

APPLICATION APPROVED: \_\_\_\_\_

Estimated total physical value of construction including value of materials and labor

\$ \_\_\_\_\_

<b>PERMIT COST</b>	
<b>2% STATE LEVY</b>	
<b>TOTAL</b>	

**DEMOLITIONS**

I certify that all utilities will be removed, sealed or plugged. I also certify that written notice has been given to owners of adjoining lots and other lots that may be affected by the temporary removal of utility wires of the temporary disconnection or termination of other services or facilities relative to the demolition. I certify that all materials must be disposed of properly.

**Asbestos.** I certify that if the structure was built prior to January 1, 1985 it has been inspected for the presence of asbestos by an individual licensed to perform such inspections and that no asbestos containing materials were found or that appropriate response actions will be undertaken in accordance with the requirements of the Clean Air Act NESHAPS and the asbestos worker protection requirements established by the U.S. OSHA for construction workers. This section shall not apply to single family dwellings or residential housing with four or few units unless the demolition is for commercial or public development purposes.

APPLICANT: \_\_\_\_\_ DATE: \_\_\_\_\_